



Application for duplicate general purpose plate MR6B

Apply to have your plates made via **ONE** of the following:

Internet: www.licensys.com

Phone: 0800 REMAKE (736253)

Fax: 09 276 9829

Post: Licensys, PO Box 22078, Otahuhu, Auckland 1640

Email: ServiceNZ@licensys.com

Registration plate details

Plate number

Reason for application

The previous plates were:

Damaged*

Destroyed*

Lost*

Stolen*

*Please see over the page for important information.

PLEASE NOTE: Upon receipt of your duplicate plate, any old/damaged/remaining plates must be returned to the manufacturer in the envelope provided.

Vehicle details

This vehicle must be currently registered and licensed for the road.

Make

Model

Registered person details

Last name/company name

First name(s)

Identification (see note over the page)

NZ driver licence no.

OR

Transport Agency customer no.

Mailing delivery address (Include company name, if business address)

Email

Daytime phone no.

Signature

Duplicate plates will cost **\$23.15** (incl GST).

Standard plates take 7-10 working days to be mailed by standard post.

Plates can be couriered for an additional charge of \$9.20 city or \$12.70 rural.

Please tick for courier

Please debit my:

Visa

Amex

MasterCard

Expiry

CVV

Card number

Name on card

Signature of cardholder

Things you will need to know when you request your plate

FOR A REMAKE - Due to plates being damaged, destroyed, lost or stolen.

The following criteria must be met before the order to manufacture a new set of general purpose plates can be accepted:

- The applicant must be the person registered in respect of the vehicle.
- If the plates have been damaged, the remaining plates must be returned in the envelope provided.
- If the plates have been destroyed, documentation from an appropriate authority such as the NZ Police or the NZ Fire Service must be provided with this application.
- If one plate has been lost, the remaining plate must be returned in the envelope provided. If both plates have been lost, a statutory declaration in respect of the lost plates must be provided with this application. The statutory declaration must be witnessed by a Justice of the Peace or another person authorised to take statutory declarations.
- If one plate has been stolen, the remaining plate must be returned in the envelope provided. If both plates have been stolen, you must confirm that the theft has been reported to the police by supplying an event number issued by the police or a copy of the police complaint form with this application.
- The duplicate plate must be attached to the same vehicle.
- The vehicle must be currently registered and licensed.
- Private individuals should enter their driver licence number as identification. If their driver licence number is not available then copies of documents which provide proof of full name, date of birth and signature must be included with this application.
- Corporate organisations (non-individual) may have an NZ Transport Agency customer number allocated to them which is to be entered as identification. If a customer number has not been allocated then a *Certificate of incorporation* must be included with this application.

PRIVACY STATEMENT: The particulars you provide will be stored and used by LicenSys to ensure the correct manufacture of personalised plates, and to comply with the audit requirements of the NZ Transport Agency. The information will also be passed to the Transport Agency and stored and/or form part of the Motor Vehicle Register. Collection, dissemination and release of this information is authorised by Part 17 of the Land Transport Act 1998. Corresponding information held on other parts of the register may be amended.

Under the Electoral Act 1993, s 263B, the Electoral Enrolment Centre operates an authorised information matching programme with the Transport Agency. The purpose of this programme is to assist in keeping the Electoral Roll up-to-date.

The Privacy Act 1993 provides rights of access to, and correction of, any readily retrievable personal information held about you. Should you wish to exercise these rights, for information held by LicenSys please contact LicenSys, PO Box 22078, Otahuhu, Auckland. For information held by the Transport Agency please contact the NZ Transport Agency, Palmerston North Office, Private Bag 11777, Palmerston North 4442 or email info@nzta.govt.nz.

